



## Service List

### Serving Greater Boston, Cape Cod and the Islands

Fini Concierge offers a wide range of services to help clients manage their busy lives. The services available through Fini Concierge are limited only by your imagination. If you do not see what you want, contact us and as long as it is legal and feasible we will do our best to help.

***Think Fini Concierge and consider it done.***



#### Errand Service

- Dry cleaning/laundry pick/drop off
- Car detail/service
- Prescriptions
- Flower delivery
- Grocery shopping
- Beverage/liquor shopping
- Pick up gifts or decorations
- Post office/mailing



#### Home Management

- Home organization projects
- Collect home improvement estimates
- Open/close homes for the season
- Referral to home repair vendors



#### House Check-in

- Peace of mind check in
- Pick up mail and newspapers
- Water plants



#### Information

- Referrals to vendors
- Schedule appointments
- Entertainment/sports/cultural tickets
- Reminder service
- Reservations



#### Waiting

- Cable installation
  - Deliveries
  - Home repair workers
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#### Personal Shopping

- Shop and purchase gifts
  - Locate hard to find items
  - Gift wrapping
  - Unique gift ideas
  - Personalized gift baskets
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#### Simplified Events

- Act as a liaison with party vendors
  - Research/organize party themes
  - Gift ideas/shop for guest gifts/favors
  - Plan menus
  - Deliver food/beverages
  - Invitation ideas and ordering
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#### Travel Arrangements

- Airline ticket arrangements
  - Rental car arrangements
  - Hotel/resort arrangements
  - Destination information
  - Travel reward point management
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#### Simplified Moves

- Hire a moving company
  - Set up utility accounts
  - Change mailing address
  - On-site day of move coordination
  - Unpack and organize
  - Referral to vendors
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#### Vacation Services

- Information on local resources
  - Reservations, tickets, local attractions
  - Stock vacation rental prior to arrival
  - Local resource for emergency requests
  - Local errand running
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#### Holiday Offerings

- Shop for or return gifts
  - Gift wrapping
  - Ship or deliver gifts
  - Holiday decorating
  - Tree purchase, set-up, decorate, & take-down
  - Entertaining including shopping, decorating & planning
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